



Southern New England Conference
Office of the Secretariat

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SERVICE REQUEST

For SNEC Entities Requesting Individuals from Other Conferences or Divisions

This form is to be used when an organization from SNEC is requesting a denominational worker from another conference, union, or division. Once this request has been approved by SNEC ADCOM, it will be sent to the employing conference/union/division for approval. *Please fill out ALL requested information below and return to the Secretariat's Office. **For requests within NAD allow six weeks for processing and outside NAD, three months.** Keep a copy for your records.*

Date:

Name of Person Being Requested:
Address of Person Being Requested:
Email of Person Being Requested:

Requesting Organization:
Conference/Union/Division: Southern New England Conference / Atlantic Union / NAD

Institution Person Affiliated:
Conference/Union/Division:

Date(s) Requested:

Purpose of Request:

Expenses Covered By:

Requesting Pastor's Name: (please print)

Requesting Pastor's Signature: _____

FOR OFFICE USE ONLY:

Cesar Perozo, Executive Secretary

Date

Approved Denied

Ted Huskins, AUC Executive Secretary

Date

Approved Denied

Approving Conference

Date

Approved Denied